

Essex County Announces

A vacancy for the position of Specialist, Services for the Aging

Essex County does not Discriminate the Handicapped in Employment or the Provision of Services
Essex County is an Equal Opportunity Employer

For further information contact
ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE
Essex County Government Center
7551 Court Street - P.O. Box 217
Elizabethtown, New York 12932 Tel: 873-3360
www.co.essex.ny.us/personneljobs.com

VACANCY: ESSEX COUNTY OFFICE FOR THE AGING

SALARY: \$18.05/Hour (Hired After 2009) \$20.05/Hour (Hired Before 2009)

NOTE: THIS POSITION IS GRANT FUNDED FOR THE TIME PERIOD OF 11/01/2015-12/31/2016

Last date to file for provisional appointment is Monday November 16th, 2015

DISTINGUISHING FEATURES OF THE CLASS:

The work involves responsibility for assisting in the implementation and operation of a special services component or performs a wide variety of tasks in the operation of a municipal Office for the Aging. Work may be performed under the general supervision of the Director, Office for the Aging. Supervision may be exercised over subordinates. The incumbent does related work as required.

Note: *In compliance with OSHA, this position has a potential risk of exposure to bloodborne pathogens (blood/body fluids).*

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from a regionally accredited or New York State registered college or university with a Bachelors degree and one year of experience in adult education, recreation, community development, community health services, counseling, social work, public administration, work placement, or related fields;
- or
- (b) Graduation from a regionally accredited or New York State registered college or university with an Associate degree and three years of experience in community organization or the field of aging; or
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

QUALIFIED CANDIDATES WILL BE SUBJECT TO A CIVIL SERVICE EXAMINATION TO BE ANNOUNCED AT A LATER DATE. APPLICATIONS WILL BE ACCEPTED UNTIL THE ANNOUNCED CLOSING DATE FOR THE EXAMINATION. PERSONS SEEKING EMPLOYMENT WITH ESSEX COUNTY SHALL BE REQUIRED TO SUBMIT TO FINGERPRINT BACKGROUND CHECK, DRUG AND ALCOHOL SCREENING AND TESTING, AS WELL AS A PRE-EMPLOYMENT PHYSICAL.

10/07/2015